


Functions at Barkly Square



A spacious, updated venue in the heart of Ballarat perfect for your next function or event.

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BARKLY
SQUARE

an initiative of BGT Jobs & Training

Lilly from Flying Chillies using the Community & Commercial Kitchen to teach cooking workshops



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Welcome to Barkly Square

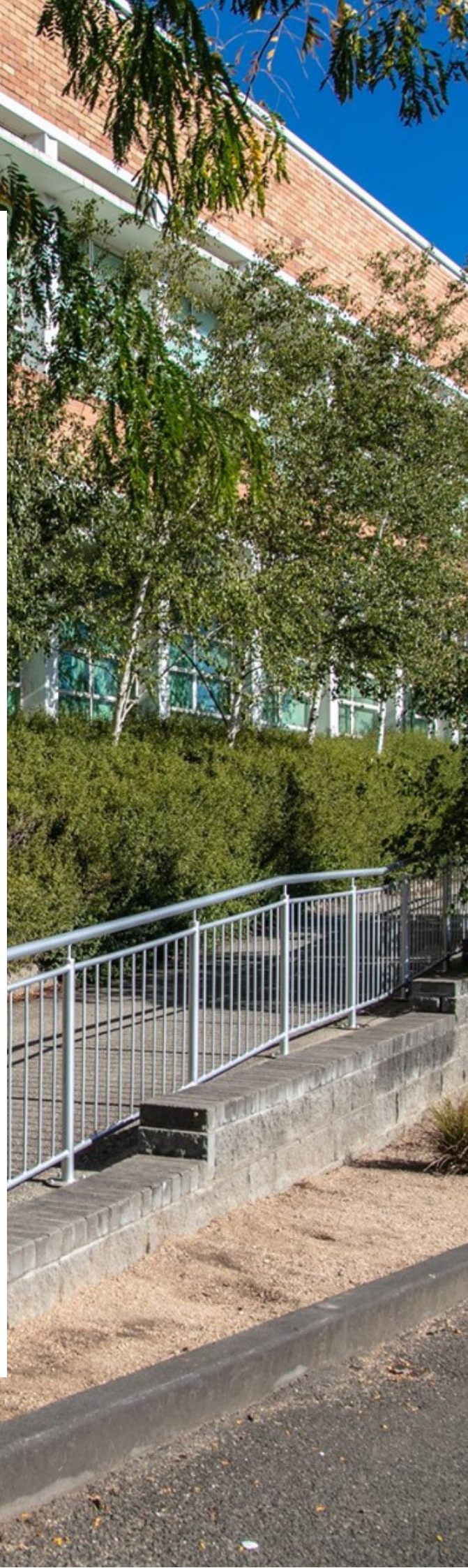
Situated only minutes from the centre of Ballarat, Barkly Square is the perfect location for all your functions and events. Boasting a flexible, diverse and accessible space, Barkly Square can cater to a unique range of function styles and requirements - from intimate & casual, to larger formal affairs.

With attention to detail, our dedicated team delivers excellence in professionalism and efficiency, ensuring that all your personalised needs are met and your event is a complete success.

From planning through to execution, the Barkly Square team can tailor your events - assisting with audio visual equipment, catering packages, entertainment, service requirements and more.

Barkly Square can accommodate from 20 up to 250 guests, in both indoor & outdoor spaces, perfect for:

- Training & Workshops
- Corporate events
- Exhibitions & Conferences
- Team meetings
- Business luncheons
- Award ceremonies & Presentations
- Celebrations...+ more!





Atrium Community Space with *Oasis in the Desert* installed, Heritage Weekend



Floral Display for *Oasis in the Desert*



Welcome Event for *Oasis in the Desert*



Facilities & Services

- On-site car parking
- Heating & cooling in all rooms
- Accessible ground floor entry for guests, at front & side of building
- Accessible ground floor toilets and elevator
- Complimentary Wi-Fi access, whiteboard & Smart TV with HDMI compatibility
- Room hire fee to be paid upon confirmation of booking
- No hidden costs - a comprehensive plan is discussed and confirmed with the events coordinator prior to the event. Should a request arise on the day of the event, any additional costs will be advised and confirmed before proceeding
- Additional costs may include; security, room/space decorations, temporary staging, lectern, extra TV screens
- No Smoking building - a dedicated outdoor smoking space is available



Training Room



Atrium Community Space



Board Room

Event Spaces & Room Hire Information

Room	Capacity
Theatre	110
Barkly Square Foyer	50
Atrium Community Space <i>including kitchenette</i>	50-80
Courtyards	60
Training Rooms	25-30
Conference Room	20
Community & Commercial Kitchen	15
Barkly Square Cafe by 1816 Bakehouse	



Theatre

Capacity - 110

Our dedicated lecture theatre provides spacious and comfortable seating for up to 110 guests, including fold-away desks for each seat. This is the ideal location for presenting awards, hosting your annual meetings, demonstrations and group training.

The theatre is equipped with all your audio-visual needs, including the latest in Bluetooth projector technology, lectern with microphone, complimentary Wi-Fi for all guests, adjustable lighting and whiteboard.

Full heating/cooling options installed, with a variety of accessibility options. Tea & coffee making facilities available upon request.



Barkly Square Foyer

Capacity - 50

The Barkly Square foyer space is an open, light and impressive location to host presentations and small gatherings. With a vast ceiling height and modern light fixtures, the foyer is the perfect backdrop to capture special moments.

A lectern, Smart TV and complimentary Wi-Fi are all available. Your events coordinator can also arrange temporary staging and decorations for presentations, or create a relaxed ambience with armchairs and sofas.

Full heating/cooling options installed, with a variety of accessibility options.



Atrium Community Space

Capacity- 50-80

with kitchenette

The Atrium Community Space provides a versatile ground floor location for a wide variety of events and functions - all with a view to the central courtyard. From team meetings, business luncheons, birthdays and special moments, through to a break-out space for corporate training & conferences, the Atrium is *your* space to customise. Your events coordinator will work with you to coordinate seating styles, decorations and audio-visual needs.

The Atrium incorporates use of the kitchenette, giving you the freedom to cater your own event. Alternatively, Barkly Square Cafe by 1816 Bakehouse, can cater for a range of group sizes, offering a delicious selection of hot/cold food. Heated and cooled space as required, with easy accessibility.

Functionality of the Atrium Community Space is limited only by your imagination!



Courtyards

Capacity - 60

Barkly Square offers two courtyard spaces for your outdoor function requirements. Our internal courtyard is the at the heart of Barkly Square, providing a leafy, light and spacious area, with added wind protection thanks to it's four walls. Multiple seating options & a stage space are complimented by ambient festoon lighting.

Our external courtyard offers direct access to accessibility parking, and has an expanded area to allow larger numbers of guests. Leafy trees, herb gardens and bench seating offer a relaxed and welcoming space.

Your event coordinator can assist with decorating, setting up marquees and installing audio-visual equipment. Catering is available through Barkly Square Café by 1816 Bakehouse.



Training Rooms

Capacity - 25-30

We have five training rooms available for hire at Barkly Square, accommodating both small and larger size groups. All rooms come equipped with Smart TVs with HDMI compatibility, whiteboards & complimentary Wi-Fi access for teachers and students alike. Computer access is available for use in several rooms.

Our training rooms offer heating & cooling, and seating can be configured to best suit your needs. Whether you are running a short course, upskilling your team, or providing community-based education programs, the Barkly Square training rooms can meet all your individual requirements.

Rooms are available for short or long term hire.



Conference Room

Capacity 20

Room size

The Barkly Square Conference room is a professional and private space, seating up to 20 guests for all your corporate meeting needs. Annual meetings, Board meetings, interviews and intimate conferences are well suited to this bright and open space, with a central large board table and comfortable seating.

Our Conference room is fully equipped with Smart TVs including HDMI compatibility, whiteboard and complimentary Wi-Fi access, meeting all your technology needs, in a heated/cooled environment.

Tea and coffee making facilities are available upon request, and we can assist with catering for lunch events. Our events coordinator can work with you to provide any further assistance needed to ensure a smooth and successful event.



Community & Commercial Kitchen

Capacity - 15

Our Community & Commercial Kitchen is the perfect location to hold cooking classes, elevate your home baking business, or be the base for you to cater for Ballarat CBD events. The fully equipped commercial kitchen has been purpose-built to Council Health Department specifications, with high quality appliances throughout. Leave the management of the property & maintenance worries to us - you can just focus on your business!

Facilities include:

- Standard Double Sink with Drainer x 4
- Hand washing sink x2
- Domestic Oven x2
- Commercial dishwasher x1
- Coffee machines x2
- Mop sink x1
- Commercial Oven x2
- Deep Sink x2
- Cool Room
- Dry Storage
- Stainless Steel Bench



Barkly Square Café by 1816 Bakehouse

Barkly Square are proud to be home to a cohort of the 1816 Bakehouse family. The cafe offers a delicious variety of locally baked snacks, sandwiches, pastries and hot pies and sausage rolls. The team can provide catering for a range of events.

OPENING HOURS

Monday - Friday

8.30am - 3.30pm





Installation of Artwork for NAIDOC week by The Waddawurrung Corporation



Installation of Artwork for Ballarat Society of Artists Winter Show



Market Set Up in outer courtyard



Market Stalls and Shoppers





Barkly Square Foyer



Barkly Square Courtyard



Commercial and Community Kitchen Preparing Food for an Event

